

# Minutes of the San Diego County CoDA Business Meeting

December, 2018

**Present:** Fran, Sharleene, France, Gary, Rob, Rita, Nancy, Jennifer, Addie, Dani, Bryna, Marcy, Diane

The meeting was called to order at 10:05 a.m. by Fran.

The CoDA Opening prayer was recited. Fran read the 12<sup>th</sup> Service Concept.

The 12 Traditions were read by meeting participants.

## Officer/Chair Reports:

**Fran, Community Rep:** Fran read the list of open positions, and the requirements for each. These positions will be filled at the January business meeting. Fran provided copies of the December newsletter as well as the current meeting list. She informed the group that there had not been a quorum at the November meeting, so if we have time later in this meeting, we will approve the October and November minutes.

**France, Alternate Community Rep:** France's position will be up for election in January. She gave a description of that position.

**Csilla, Secretary:** Csilla was absent, but she had asked Sharleene to take the December minutes. Csilla had emailed copies of the November minutes as well as the updated phone list to all who are on the phone list. Sharleene told the group that If you did not receive these minutes, please leave your email address with her and a copy will be emailed to you. The group will vote on accepting these minutes in the old business portion of the meeting.

**Laurine, Parliamentarian:** Absent. France is performing her duties today.

**Gary, Treasurer:** Gary presented the following report:

Union Bank Checking:	\$ 7,861.40
Union Bank Savings:	5,825.56
Total Bank Accounts:	\$ 13,686.96
Literature Inventory	2,783.50
Petty Cash Literature	88.19
Total Assets	16,558.65
Profit and Loss from Jan. to November	
Total Income	\$2,777.20

Total Expenses	\$9,583.37
Net Operating Income	-6,806.17
Net Other Income	4,769.75
Net Income	\$-2036.42

**Lesya, Regional Representative:** Absent

**Bryna, Alternate Regional Representative:** No Report

**Dave, Newsletter:** Absent. Dave will turn over this position at the end of the month. He will provide help to the new Newsletter chair taking over from him.

**Nancy, Workshops, Panels, and Seminars:** Nancy gave information about the upcoming Sister's Day of Recovery which will be held on Saturday, March 9<sup>th</sup> at the Emmanuel Lutheran Church in Oceanside. There will be 3 concurrent workshops in the morning, a potluck, a keynote speaker, 3 concurrent workshops in the afternoon, and a wrap up session. The cost will be \$10 and the organizers are looking for volunteers as well as workshop presenters.

Nancy will provide support for a Men's Seminar if the men decide to have one. There will be no Super Seminar Saturday held in the spring.

**Public Information Mail:** Vacant

**Pat, Public Information Phones:** Absent

**Hospitals and Institutions:** Vacant

**Literature:** Vacant

**Outreach:** Vacant

**Fati, CoDA World Liaison:** Absent

**Victoria, Activities:** Victoria will be leaving her position after putting on the Holiday Party.

**Ad Hoc Committee:** Addie read the minutes where the ad hoc committee had been formed and she, Carey, and Laurine had been appointed committee members. Addie passed out the recommendations of that committee (see attached). It was recommended by this committee not to pursue the nonprofit status but rather enlist a new Ad Hoc Committee to research liability insurance for SDCCoDA, covering all registered meetings as well as special events. Another recommendation was that a budget be reviewed on a yearly basis since projected income and expenses change. A budget would help the community understand their spending and to decide where they might contribute any excess funds.

**Rob, Webmaster:** Rob said that he has posted the December CoDA Voice, the Holiday Party flyer, and the meeting list on the website. He may be moving out of the area. He will post

instructions for the webmaster who takes over this position. The website is partially transitioned but the email addresses are still not linked to the officers and chairs. He discussed facts about the gmail account.

**Break** was called at 11:05. The basket was passed and 7<sup>th</sup> tradition was collected.

The meeting resumed at 11:15. It was determined that we have 28 meetings. Roll call was taken and the quorum was met by 11 voting members.

France explained the procedure for submitting motions (goldenrod form) and discussion items (pink form).

### **Old Business:**

- 1) Since we did not have a quorum at the November meeting, a vote was taken at this meeting to approve the October minutes. **The result of the voting was Yes-9; No-0; Abstentions-1.** The minutes were approved as presented.
- 2) The November minutes were voted upon. **The result of the voting was Yes-7; No-0; Abstentions-3.** The minutes were approved as presented.
- 3) Nancy made a motion that \$500 be given to Addie as seed money for the Sister's Day of Recovery to be held on March 9, 2019. **The vote was taken and the results were Yes-11; No-0; Abstentions-0.** The motion was passed unanimously.
- 4) Gary made a motion to take the \$1500 left from the hospitality suite at the CoDA World conference and split it, returning \$1,000 to SDCCoDA and \$500 to SoCal. **The vote was taken and the results were Yes-9; No-0; Abstentions-1.** The motion was passed.
- 5) Sharleene volunteered to take the position of literature chairperson. **A vote was taken and the results were Yes-10; No-0; Abstentions-1.** Sharleene will be the new literature chairperson.

### **New Business**

Addie proposed the following motions:

- 1) Addie moved that an ad hoc committee be formed from volunteers from the community meeting to look into purchasing liability insurance for SDCCoDA. This committee will be looking at umbrella policies that would cover all the registered meetings as well as CoDA special events. The committee is asked to present their information by the August, 2019 community meeting. **The vote was taken: Yes-10; No-0; Abstentions-1.** The motion to form an ad hoc committee to gather and present information about liability insurance was passed.
- 2) Addie moved that board officers review the financial status of SDCCoDA on an annual basis and send the information out to the community by email. **A vote was taken and the results were Yes-4; No-3; Abstentions-4.** This motion was recrafted several times and it was decided to change the motion to read that the treasurer will present a

budget for the coming year at the October Community meeting to take effect in January. There will be an established prudent reserve which will remain in a savings account. There will need to be an amendment to the by-laws if this motion is carried. **A vote was taken and the results were Yes-7; No-1; Abstentions-2.** The motion was passed.

The meeting was adjourned at 12:10 p.m.