

## Minutes of the San Diego County CoDA Business Meeting

February, 2019

**Present:** Fran, Laurine, Csilla, Gary, Sharleene, Ryan, Pat, Joe, Nancy, Diane, Rebecca, Barbara, Addie, Jennifer, Tina

The meeting was called to order at 10:04 a.m. by Fran. Fran made an announcement regarding use of cellphones and restroom location. Introductions were made by the participants of the meeting. The CoDA Opening Prayer was recited and Fran read the second Service Concept. Meeting participants read the 12 Traditions.

### **Officer/Chair Reports:**

**Fran, Community Rep:** Fran asked those in attendance to go back to their meeting and encourage members to help fill the open Community positions. To be eligible to hold a position, the person needs to appear at the Community Meeting and give a summary of their capabilities and qualifications.

**France, Alternate Community Rep (temporary):** Absent

**Csilla, Secretary:** Csilla emailed copies of the January minutes along with an updated phone list. If you didn't receive either of these, a few copies were available or she can email them to you. A phone list was passed around for members to make changes or corrections so that the list can be updated for the next meeting. Voting to accept the January minutes will take place in the Old Business portion of the meeting.

**Parliamentarian:** Open. Laurine, outgoing parliamentarian, gave a description of the parliamentarian's duties and will be temporary parliamentarian until a person steps forward to do this job.

**Gary, Treasurer:** Gary will give his report next month since it didn't seem to be in with his other papers.\* He did say that the Community spent more money than was brought in, and there were no 7<sup>th</sup> tradition contributions received this month. Gary will present copies of the proposed budget in the second half of the meeting.

\*The treasurer's report was found and is as follows:

Union Bank Checking:	\$ 7,980.00
Union Bank Savings:	5,825.65
Total Bank Accounts:	13,805.65
Literature Inventory:	2,783.50
Petty Cash Literature:	88.19
Total Assets:	16,677.34
Profit and Loss, January, 2019	
Total Income:	38.45
Total Expenses:	1,390.45

Net Operating Income:	\$-1,352.00
Net Other Income from Literature:	195.60
Net Income:	\$-1,156.40

**Lesa, Regional Representative:** Lesa was absent, but she sent a report. The report said that the SoCal board received a copy of the proposed conference venue contract for review and approval. She said that Gary will give an updated report with his conference report. Lesa also said that she supports the San Diego Community in donating funds to the conference.

**Alternate Regional Rep:** Open

**Newsletter:** Open. Lesa is updating the meeting list temporarily and has a February list already on the website.

**Nancy, Workshops, Panels, and Seminars:** Nancy reminded us that The Sisters' Day of Recovery conference will be held March 9<sup>th</sup>. There will be 6 workshops and a keynote speaker. This conference is open to anyone, and other 12 Step recovery groups are welcome.

**Public Information Mail:** Open. Gary picked up 2 pieces of mail, both bank statements.

**Pat, Public Information Phones:** Pat received 1 phone call which was from Lesa. Lesa called the CoDA number and it was forwarded to Pat's number. Addie reported that there are great phone and online meetings if you are unable to attend meetings in person.

**Hospitals and Institutions:** Open. Addie gave an explanation of the duties of the H&I chair which includes speaking to treatment centers about CoDA, coordinating meetings in institutions, and being available when there are requests for meetings and speakers.

**Sharleene, Literature:** Sharleene reported that the links on the website to the literature form are now available. There will be no selling of literature at the meeting, however, members can order in advance and either pick up at the meeting or arrange a time and place to meet Sharleene. She will be ordering literature from CORE in bulk to get the best possible price. 2 pieces of literature are being discontinued (Why Is CoDA Conference Endorsed Literature Vital and Starting a Meeting) and there are 5 new pieces of literature ( Information for Professionals, Your First Meeting, Building CoDA Community, Using the 12 Traditions, Book of Prayers). Sharleene will reprint the trifold pamphlet which includes the readings and basic information that is given to members that are attending CoDA for the first time.

Literature sold	\$ 594.10
New CORE order	2546.32
Current inventory	3168.60
Petty Cash	108.35

**Laurine, Outreach:** Laurine talked with Scott about what he did as Outreach chairperson to get ideas.

She would like to have a couple of people to help her with outreach projects, especially with the computer work. In the past, CoDA has had a presence at the Women's Health conference and Nancy asked if we would be doing that again this year. Laurine said that she would look into it.

**Activities:** Open

**Joe, Webmaster:** Joe reported that the meeting schedule is up to date on the website and he has updated the email list.

**Ad hoc Committee:** Laurine was a member of the Ad Hoc committee investigating nonprofit status and budget/excess funds. The recommendation of that committee was to look into securing a liability insurance policy that would cover all the SDCCoDA groups. Laurine will go forward in this endeavor. She would like a couple of people to help her with this research. Fran reported that the Chula Vista CoDA groups have already bought liability insurance.

**Gary, SoCal Conference Chair:** Gary reported that Marina Village is a possible location for the SoCal conference and the perspective date is June 8<sup>th</sup>. This is the second year for holding a one day conference and the hope is that attendance might be between 150 and 200 people. The contract has been sent to SoCal and Gary is waiting for their vote to proceed with finalizing the location and date.

**Break** was called at 11:00. The basket was passed and 7<sup>th</sup> tradition was collected.

The meeting resumed at 11:10. Laurine announced that there are 28 meetings so a quorum of 8 members is needed to vote on any motions. Roll call was taken and the quorum was met by 14 members. Laurine reiterated the procedure for submitting motions and discussion items.

**Old Business:**

Csilla presented a motion to approve the January minutes. Sharleene and Gary seconded the motion. The results were: **Yes-13; No-0; Abstentions -1**. The minutes were passed as presented.

**New Business:**

- 1) Gary presented a discussion item regarding the CoDA phone system. It costs SDCCoDA \$363.00 per year, and Gary proposed that we discontinue the service when the contract expires in September. His suggestion was that a person wanting information about CoDA could call the CoDA number and the call could be routed to the Public Information Phone chair, thereby not giving out a personal phone number. Discussion ensued about the pros and cons of this idea, about the possibility of Google messaging service, and the prospect of needing to change the phone number on our CoDA literature. It was decided to investigate alternatives so that we can make a decision as to what SDCCoDA will do when the contract runs out in September.
- 2) Gary presented a proposed budget and a discussion began about seed money and reimbursable expenses and how they can be accounted for in the budget. After much was said about our monetary commitments and how our money has been spent in the recent past, Gary said that, as he reviewed last year's expenditures, we started the year with \$20,000 and ended it with \$16,000. Sharleene said that she would like to call for a vote on approving the budget. Addie said that she would like to discuss the budget another month, then vote. A motion was made by Laurine that we spend 20 minutes at the March meeting discussing the proposed budget, with

voting on the budget at the April meeting. Nancy seconded the motion. The results were **Yes-11; No-0; Abstentions-2.**

Fran made an announcement that she may not be at the next meeting since she is having shoulder surgery.

Addie moved that we adjourn the meeting and Pat seconded it. The meeting was adjourned at 11:50, followed by the Serenity Prayer.

Respectively submitted,

Csilla F.