

Minutes of the San Diego County CoDA Business Meeting

December 21, 2019

Present: Nancy, Laurine, Jill, Christine, Frank, Sharleene, Dede, Susan, Jane, Bobbi, Susan, Graciela, Tina, Michelle, Joe, Csilla, Gary, Fran

The meeting was called to order at 10:05 by Gary. He explained that Fran would be joining us by the 10:00 break. The Serenity Prayer was recited and the 12 Traditions were read by meeting participants.

Officer/Chair Reports:

Fran, Community Rep: Fran said that January is election month. The focus of the January meeting will be on filling the open positions. She presented flyers detailing the job descriptions of said positions. Fran asked that Group Reps take these back to their meetings and encourage members to come forth to participate in the monthly business meeting.

Alternate Community Rep: Open

Csilla, Secretary: Csilla reported that she had emailed copies of the November minutes as well as the updated phone list. Anyone who didn't receive these was asked to provide an email address and she would forward them. She also said that we would vote on accepting these minutes at the Old Business portion of the meeting following the break. She passed around the updated phone list for members to make any changes or corrections.

Parliamentarian: Open. Laurine will be acting today in this position. She announced that all CoDA members are welcome at the Business meeting, but only officers, chairpersons, and Group Service Representatives (GSR) have a vote on motions. We will take a count of voting members after the break. We need 30% of the number of CoDA meetings to have a quorum to vote on any motions. Discussion items may be submitted on the pink form while motions are submitted on the goldenrod form.

Gary, Treasurer: Gary presented the following report:

Union Bank Checking	\$ 6,937.78
Union Bank Savings	7,600.32
Total Bank Accounts	14,538.30
Literature Inventory	5,833.11
Petty Cash – Literature	110.00
Total Other Current Assets	6,243.11
Total Current Assets	\$20,781.41

Profit and Loss January-November

7 th Tradition Income	\$ 3,916.30
SoCal CoDA Conference	2,199.16
Total Income	6,115.87
Total Expenses	11,670.41
Literature Income	8,609.15
Total Other Income	8,609.15
Net Income	\$ 2,947.67

Lesia, Regional Rep: Absent

Alternate Regional Rep: Open

Newsletter: Open

Nancy, Workshops, Panels, and Seminars: Nancy brought flyers for the upcoming workshop which will be held on January 27th in Carlsbad. It is sponsored by the Sisters Set Free CoDA group. It is still undecided as to whether there will be a Women's Retreat in February. More information will be coming at the next business meeting. Tina reported on the successful holiday celebration. A 7th tradition of \$69 was collected and there were \$86 in expenses (not including the room rental). Many thanks to Tina and those who helped with the event.

Public Information Mail: Open

Pat, Public Information Phones: Absent

Frank, Hospitals and Institutions: Frank reported that there are 2 more volunteers joining the Hospitals and Institutions group. But more volunteers are needed. Frank explained that in the housing units, the inmates don't roam and have limited contact with outside people. Thus, they are very grateful for the impactful CoDA meetings.

Sharleene, Literature: Sharleene reported the following:

Group Sales	\$ 548.00
Petty Cash	110.30
Core Orders	
Coins	82.32
Blue Books	1,429.79
Total inventory	4,145.65

This month included a large order of blue books so as to qualify for the quantity discount. Since CORE has moved a warehouse to California, we are obliged to pay tax. However, it is incorporated into the price for which we sell the books. Frank would like to have a 12 Step Handbook for everyone attending the H&I CoDA groups.

Laurine, Outreach: No report. Laurine is meeting with Scott to get outreach ideas.

Activities: Open

Joe, Webmaster: Joe is working on a website upgrade. The website is up to date and will contain the information about the Christmas Eve/Day and New Year's Eve/Day meetings that will be held. He will send out an email blast also about these meetings and the upcoming January workshop. He also reminded GSRs that there is information on the website about the new address for sending 7th Tradition contributions to SoCal. He asked that they take this info back to their meetings.

Laurine, ad hoc committee: Laurine reported that as of Dec. 18th, 30 meetings as well as all SDCCoDA activities, are now insured by Springbrook Insurance Agency. There was discussion about how to get certificates of insurance for each meeting and whether step studies are also covered. Laurine said that all meetings that want certificates can forward their meeting information to her so that certificates can be drawn up. Only step studies that are listed on the meeting schedule are covered.

Break was called at 11:05. The basket was passed and 7th tradition was collected.

The meeting resumed at 11:12. It was determined that we have 28 meetings and a quorum is composed of 8 people. There was a roll call and the quorum was met by 14 voting members.

The parliamentarian reiterated the procedure for submitting motions and discussion items.

Old Business:

Csilla presented a motion to approve the November minutes. Sharleene seconded the motion. Voting went as follows: **12 – Yes; 0 – No; 2- Abstentions**. The minutes were approved as presented.

Gary presented the 2020 budget proposal (See attached). As he explained, he has reduced the amount for most items/activities since we will not be hosting and raising money from a CoDA conference as we did in 2019. We are maintaining a prudent reserve of two times the 2019 income. There was some discussion about the proposal and Gary assured us that if any chair/activity overruns their budget amount, they can come to the business meeting and present their needs to the group. Christine moved that we accept the budget proposal and Dede seconded the motion. The voting went as follows: **13 – Yes; 1- No; 0 - Abstentions**. The budget proposal was approved as presented.

New Business:

There was a discussion item about the various ways that we can pay the \$400 fee for the insurance. Many ideas were presented: asking the CoDA meetings to donate as much as they can; make a plea that each meeting voluntarily donate \$10-\$15 to help alleviate this expense; keep some record of which meetings paid and which chose not to; put a notice on the website regarding paying for the insurance; having a specific date that the meetings need to pay by/no specific time to pay; etc. Frank submitted a motion that we make the insurance available to the meetings as a service to the SDCCoDA Community. Joe seconded this motion. The voting went as follows: **12 – Yes; 0 - No; 2 – Abstentions**. The motion passed as written.

There was a discussion about presenting the insurance issue to the CoDA Community so that members not only know that there is insurance, but also that this issue was dealt with in the monthly Community Meeting. It was suggested that perhaps CoDA members might be more apt to participate in the SDCCoDA meetings when they can see the value of these meetings. Michelle and Graciela formed an ad hoc committee tasked with getting this information out to the community. Instead of trying to get it out in a hurried way (in order to attract more people to the January election meeting), it was decided to take the time necessary to develop an announcement to the general CoDA community that shows the purpose of the insurance as well as the use of their 7th tradition funds covering the associated cost. The committee will report back at the January meeting.

The meeting adjourned at 12:03, followed by the Serenity Prayer.