

Minutes of the San Diego County CoDA Business Meeting

February 15, 2020

Present: Michelle B., Susan, Laurine, Frank, Jay, Nancy, Christine, Jill, Gary, Fran, Sharleene, Diane, Csilla, Wendy, Marlene, Dede, Tina, Kate

The meeting was called to order at 10:00 by Diane P.

The CoDA Opening prayer was recited, introductions were made, and the second Service Concept was read by Diane P.

The 12 Traditions were read by meeting participants.

Officer/Chair Reports:

Diane P., Community Rep: Diane welcomed all to the meeting, especially newcomers. She said that there were name tags and agendas on the table as you come in. All phone calls need to be taken outside in the hall.

Alternate Community Rep: Open

Csilla, Secretary: Csilla reported that she had emailed copies of the December and January minutes, along with an updated phone list to all those on the phone list. A correction to the minutes regarding the people participating in the Las Colinas H&I meetings was forwarded to her by Nancy and the correction to the minutes was then made. Since the December minutes had not been approved at the January meeting, approval for both December and January minutes will be voted upon in the Old Business section of this meeting after the break. A phone list was passed around for participants to make additions or corrections so that an updated list can be made for the March meeting.

Michelle B., Parliamentarian: Michelle informed the attendees about how the meeting flows and how only voting members (Group Service Representatives and some officers and all chairpersons) can vote, but everyone at the meeting is invited to participate and speak. Discussion items are to be submitted on the pink forms, and motions are submitted on the goldenrod forms.

Gary, Acting Treasurer: OPEN Gary gave the following report:

Union Bank Checking	\$8,147.19
Union Bank Savings	7600.50
Total Bank Accounts	15,747.59
Literature Inventory	3,584.75
Petty Cash – Literature	110.30

Total Other Current Assets	3,995.05
Total Current Assets	\$19,742.64
Profit and Loss Jan.-February	
7 th Tradition Income	186.00
Total Income	201.00
Total Expenses	734.38
Literature Income	797.80
Total Other Income	797.80
Net Income	264.42

Marlene, Regional Rep: No Report

Jill, Alternate Regional Rep: No Report

Fran, Newsletter: Fran passed around a newsletter for GSRs to take back to their groups. She would love feedback. She is using the 12 Traditions as a theme for the newsletter and will focus on one tradition per month, so that, hopefully, the traditions might take on more meaning for members.

Workshops, Panels, and Seminars: OPEN Nancy, the outgoing chair, reported that the Carlsbad workshop held on January 27th was well attended by about 60 people. She thanked Sharleene for presenting the workshop and suggested that perhaps she might work with the CoDA World literature committee to turn her workshop presentation into a piece of literature. Nancy also announced that there are boxes of supplies that need to be picked up after the meeting, and since there is no new chairperson for this position, Sharleene has volunteered to take the supplies and store them.

Gary, acting Public Information Mail: OPEN Gary picked up the following 10 pieces of mail: 2 Bank Statements; 2 Liberty Mutual Insurance letters (payment due and payment received); 1 Domain name renewal; 1 letter announcing that a new CoDA group is starting (with no CoDA registration number); 4 Seventh Tradition letters.

Public Information Phones: OPEN

Frank, Hospitals and Institutions: Frank reported that Las Colinas in Santee is the focus of H&I right now. There are 2 meetings on Monday. Marilyn and Bill meet with 10-15 inmates in the classroom from 8:05-10:00 a.m. and Frank and Tina meet with 4 women inhouse at the same time. On Tuesday, Doris, Adriana, and Frank conduct a meeting in the classroom with about 12 women from 6:05-8:00 p.m.

Sharleene, Literature: Sharleene reported that she had a new supply of free trifold pamphlets on the back table for GSRs to take and give to newcomers. Since there are new step studies forming, she will place a large order for workbooks soon. Nancy reported that in the CoDA World quarterly report there was a mention of a new piece of literature coming out. Sharleene will be on the lookout for it. Sharleene reported the following sales report:

Group Sales	\$ 823.80
Printing	26.00
Net Deposited	797.80
Petty Cash	110.00
CoRE Orders (Coins)	107.90
(Books)	437.39
(Newcomers Books)	174.09
Inventory	\$ 3,273.25

Laurine, Outreach: Laurine is working on a “tear off” flyer with the CoDA phone number at the bottom that can be placed in community places/bulletin boards. People will be able to tear off the phone number and call for further information regarding meeting times and locations. Jill volunteered to help with producing the flyer.

Activities: OPEN

Joe, Webmaster, Absent

Sharleene, SoCal Conference Liaison: Sharleene reported that the Los Angeles Community is still looking for a venue. The conference will probably be one day. There will be a conference committee phone meeting next Saturday, so more details will be forthcoming at the March meeting.

Michelle B., Ad hoc email committee: Michelle will submit a discussion item in the Old Business portion of this meeting to discuss her ideas about the email.

Laurine, ad hoc insurance committee: Laurine passed around information about the insurance policy that SDCCoDA purchased for the CoDA groups. There will be a discussion item and motion submitted in the Old Business portion of this meeting to discuss new information about the present insurance.

Break was called at 10:50. The basket was passed and 7th tradition was collected.

The meeting resumed at 11:00 a.m. It was determined that we have 28 meetings and a quorum of 8 members is needed to vote on any business. Roll call was taken and the quorum was met

by 14 voting members. The parliamentarian reiterated the procedure for submitting motions and discussion items.

Old Business:

- 1) Csilla presented a motion to approve the December minutes. Christine seconded the motion. The voting went as follows: **Yes -12; No - 0; Abstentions – 1**. The December minutes were approved as written.
- 2) Csilla presented a motion to approve the January minutes with a minor correction to the H&I volunteers. Sharleene seconded the motion. The voting went as follows: **Yes -12; No – 0; Abstentions – 1**. The January minutes were approved as presented.
- 3) Diane P. announced the vacant positions asking if there was anyone who would be interested in filling the positions. The open positions were Alternate Community Rep; Treasurer; Workshops, Panels, and Seminars; Public Info Phones; Public Info Mail, Activities. Tina stepped forward and made a motion to be Activities Chair. Kate seconded the motion. The voting went as follows: **Yes – 14; No – 0; Abstentions – 0**.
- 4) Jill presented a discussion item reporting the location where her CoDA group is meeting has asked all outside groups using the facility to provide insurance coverage in the amount of \$2 million Products/Operation and \$4 million aggregate. Our current insurance policy only provides \$1 million Products/Operation and \$2 million aggregate. She also said that Oceanside and San Diego city facilities want insurance in that higher amount. Springbrook Insurance has estimated that it would be \$27 per year for the added insurance. Gary commented that since this is the first time that SDCCoDA has purchased insurance for the community, we are just learning about insurance and how it works. Jill made a motion that SDCCoDA approve up to \$50 for this added insurance so that if it turns out to be more than the estimated \$27 and less than \$50, the group will not need to revisit the issue. Sharleene seconded the motion. The voting went as follows: **Yes – 14; No – 0; Abstentions – 0**. The motion to approve up to \$50 for the added insurance passed as written.

New Business:

Michelle proceeded with the new business portion of the meeting. She pointed out that the person presenting a discussion item or motion has 2 minutes to present the issue. Then there is 5 minutes for members to discuss the issue. She reminded us to keep discussion points short and concise.

Tina presented a discussion item about the need for a warehouse to store paper goods and other supplies that accumulate from various CoDA activities. She wondered if we want to rent a small storage unit since it seems a burden to ask members to use home storage. There was discussion about the cost of a rental and that taking on a chair position should not be contingent on being able to store the goods associated with the chair. For right now, Sharleene has volunteered to store our goods and we do not need to rent storage space.

Wendy presented a discussion item about asking members to be aware of not wearing scents and perfumes to our Community meeting. Another member said that it also bothers him. Wendy asked to have a statement concerning awareness about scents be put on flyers for other various activities.

Michelle, as ad hoc email chair, asked for guidance on what to put on the flyer to go out to the whole CoDA Community regarding the business meeting. Much discussion followed. Gary suggested that we let members know what the business meeting does for the whole community such as the purchase of liability insurance. Also, just what other things the 7th Tradition is used for, as well as what the open positions are on the board. Sharleene suggested that the information can be put on the newsletter, perhaps one topic per month. There can be a section labeled, "What the community does for you". Concerns about too lengthy an email were raised. Another idea was repetition - an email. and a website/newsletter article or flyer, and the GSRs taking information back to the meetings. Michelle said that she would bring a bullet point presentation to the March meeting and we can further discuss what we want to present to the community.

There was an announcement that the 3rd Annual Women's Day of Recovery will be held on May 2nd in Oceanside. The title of the workshop is 20/20 Vision in Recovery. A flyer can be found on the CoDA website.

Rick informed the group that a new Intergroup is in the process of being formed that will extend from Temecula to San Bernardino. There is the likelihood that they will meet in Sun City in Riverside County. Nancy pointed out that SoCal needs to be informed of this information.

Frank made a motion that the meeting be adjourned. Jay seconded the motion. The meeting was adjourned at 11:50, followed by the Serenity Prayer.