

Minutes of the San Diego CoDA Business Meeting

September 19, 2020

Present: Diane P., Gary, Joe, Sharleene, Rick, Sonya, Carol, Nathan, Nancy, Tina, Raquel, Tara, Laurine, Marlene, Susan, Fran, Isis, Michelle, Csilla

The meeting was called to order at 10:00 a.m. by Diane, Community Representative. She welcomed newcomers, Raquel and Carol. The CoDA Opening prayer was recited by members. Diane explained that the first part of the meeting consists of officer and chair reports with a ten minute break at approximately 10:50; the second part consists of old and new business. The meeting will end at 12:00 p.m. Diane also told members that 7th Tradition can either be forwarded to the CoDA P.O. Box or participants can wait to give their money when we again meet in person. All members were reminded to mute their mikes when not talking. Introductions were then made as Diane called upon each person. Diane then read the purpose of the Community Committee as written in the bylaws, as well as the 9th Service Concept. Gary read Tradition 9.

Officer/Chair Reports:

Each person has 5 minutes to present their report, except the Regional Rep who has 10 minutes.

Diane, Community Rep: Diane gave a thumbs up to Nathan for his presentation of the community committee's open positions at the Speaker's meeting. There was a question to Michelle about where to get the flyer that Nathan used. Michelle will contact Joe to get it put on the website and will email it to the GSRs. Diane reminded us that there are several openings for officer and chair positions that need to be filled.

Alternate Community Rep: Open

Csilla, Secretary: Csilla emailed copies of the August minutes along with an updated phone list to all those on the list. She asked that if anyone failed to receive the email, had corrections, or if there were any additions to the phone list, to please let her know in the chat portion of the meeting. She said that approval of the minutes will be voted upon right after the break.

Michelle, Parliamentarian: Michelle explained that the Community meeting is conducted in accordance with the 12 Traditions, group conscience, and Roberts Rules of Order. Any member in CoDA is welcome to attend this meeting and has a voice. However, only Group Service Reps (GSRs) and most officers and chairpersons can vote. A quorum is reached when 30% of the total number of meetings has a representative at the meeting.

Michelle also said that anyone having a motion or discussion item, can write it in the Zoom chat box.

Treasurer: OPEN Gary sent this information:

Income	\$405.05	literature and 7 th Tradition
Expenses	15.00	Church Rent

Marlene, Regional Rep: Marlene was able to attend the CSC (CoDA Service Conference) since she will be an alternate delegate starting in December. 20 motions were presented at the conference: 16 were approved by 2/3 votes; 3 will need to go to the CoDA World board for approval; and 1 was withdrawn. Isis asked for information about the motions. Marlene said that they were fairly involved and will appear on the CoDA.org website before too long. Marlene spoke with Christine, SoCal chairperson, about whether she can stay as SDCCoDA Regional Rep after she becomes alternate delegate in December. Christine said that she can, however, she will get only 1 vote. If San Diego wants a second vote, another member will need to step up and become SDCCoDA Regional Rep.

Jill, Alternate Regional Rep: Absent

Newsletter: OPEN

Public Information Mail: OPEN Gary picked up the mail: there were 4 pieces: 2 bank statements and 2 Seventh Traditions.

Public Information Phones: OPEN

Frank, Hospitals and Institutions: Frank reported that he took copies of the workbook to the jails. He feels that the longer outsiders like CoDA are kept out of the jails, the longer it will be for them to reassemble. Frank said that his clearance had lapsed and when he applies for a new clearance, he will need to wait one year after he is approved. The person in charge, Bridgette, plays things by the book, so it doesn't look like she will shorten that wait time even though Frank has been leading meetings at Las Colinas for many years. Tina suggested that perhaps a new person will take it over who has different ideas.

Sharleene, Literature: Sharleene reported the following:

Sales	\$145
Petty cash	100

Inventory \$2,707.50

Sharleene also said that she still has 25 blue books and 25 workbooks in stock. She encouraged GSRs to have their group literature reps and individual group members to arrange with her to pick up books either at her house or at an agreed upon location.

Laurine, Outreach: Emails regularly come into the Outreach chair and Laurine answers them giving encouragement and information regarding meeting schedules. She receives 3 or 4 per month.

Tina, Activities: There has been a lack of support for the activities that Tina has planned and she's wondering if people just are not interested. She has a Zoom vision board activity that will be held in October or November. One of the drawbacks to having a live get together is that it needs to be limited to 10 people, so it's difficult to advertise that to the whole fellowship

Joe, Webmaster: Joe is working on keeping the website and meeting information up to date. SoCal paid \$80/2 years for the SSL. He has found a free SSL that is updated every 60 days. He is looking into it for SDCCoDA.

Michelle, Email ad hoc: Michelle reported that she had prepared the flyer that Nathan took to the Speaker's meeting. She will give it to Joe to put on the web. She will also send it out to all the GSRs to announce at their meetings. Michelle will begin working on the next flyer.

Laurine, Insurance ad hoc: Laurine has drafted a hard copy of the history of securing insurance for the CoDA Community. She will put in a discussion item about where a copy of this history should be stored. No one has asked her for an insurance certificate since we obtained the insurance.

GSR reports: Nancy reported that the 12:30 Sunday zoom meeting is a small one, usually 6-8 people. 3 come from a county step down unit and 1 from out of state. Isis said that there are a lot of people attending San Diego meetings from out of state. When we go back to meeting in person, we will need to look at how we manage Zoom meetings.

Break was called at 10:50.

The meeting resumed at 11:04. The parliamentarian announced that we have 25 SDCCoDA meetings and it takes 30% or 8 voting members at this meeting to have a quorum. The roll call proceeded and there were 12 voting members present, so the quorum was met. Michelle advised the group that a person presenting a discussion item or motion has 2 minutes to present it and 5 minutes for members to discuss it.

Michelle moved that the August minutes be approved as presented. Isis seconded the motion. The voting went as follows: **11 – Yes; 0 – No; 1 – Abstention.** The minutes were approved as presented.

Old Business:

Laurine brought up a discussion item about adding the Budget policy, that had been passed in 2018, to the bylaws under the Monetary Policies section (Article VIII). She reminded us that according to the budget policy, the budget is to be drafted and presented at the Community meetings in October and November and approved at the December meeting. A discussion proceeded about the fact that since we have no treasurer now, presentation of the budget will probably not happen like that this year. Isis said that if we don't have a budget, then we can't spend the money. However, we can have a designee draft a budget. Sharleene reminded us that this budget policy came about because the Community has a large amount of money in the treasury and it was deemed prudent to have measures in place to show accountability. Nancy brought up the fact that procedures for other officer and chair positions are not put in the bylaws. As an example, she said the exact procedures for the workshops, panels, and seminars chair position are developed by the chairperson with the approval of the Business Community and not put in the bylaws. After further discussion, this item was tabled.

New Business:

Gary presented a discussion item regarding the SDCCoDA phone service. He pointed out that we have a presently overdue yearly bill for \$363 for a phone service where we receive 2-3 calls per month. He led a discussion about the cost of keeping this service. Nancy pointed out that outreach responds to emails asking for CoDA information, however, it's also important for someone to be available to answer any phone calls asking for information within 24 hours. She reminded us that the purpose of CoDA members is to carry the message to those codependents who are still suffering. Michelle said that Gary had at one time volunteered to do service by answering all calls and providing meeting and other information to the caller. Diane pointed out that other twelve step groups have calls forwarded to their members who have volunteered to take them. Tina suggested that we cancel the existing service and find a way to have calls forwarded to a CoDA member's phone so that they can provide information to any callers in a timely manner. Gary made a motion to cancel the existing phone service. Laurine seconded the motion. The voting went as follows: **10 – Yes; 2 -No; 0 – Abstentions.**

Diane brought forth a discussion item regarding the signers on the bank account. We are supposed to have 2 signatures on checks, but the bank will accept 1. According to the bylaws, the treasurer, the community rep, and the alternate community rep are the signers on the account. Nancy said that it is important to get Fran and France off the account since they are no longer in those positions and don't attend the Business Meeting. We need to be responsible to the fellowship. Gary is on the account as treasurer, but he is no longer in that position. Diane said that we have an urgent need for a treasurer. Michelle, who had been treasurer before Gary, said that she would gladly give assistance to anyone who takes that job. Tina suggested that Michelle prominently add the offer of help to the open positions flyer that she is sending out. This offer might help attract a volunteer. Then, Susan volunteered that she has some background in accounting and, with help from Michelle, she would gladly take the Treasurer's position. Isis nominated Susan as Treasurer; Rick seconded the nomination. The voting went as follows: **13 -Yes; 0 – No; 0 – Abstentions.**

Tina submitted a discussion item concerning ideas for future activities. She is planning on presenting a zoom vision board activity by the end of October. There were many ideas presented that might attract members to socialize virtually or physically. Gary suggested that perhaps a group might discuss conference themes since San Diego will host the SoCal conference in a couple of years. Isis suggested a group to share ideas about how members have worked the program and things that have aided them in their recovery. Perhaps, just bringing people together to brainstorm ideas for future activities could be a chance to socialize. Nancy mentioned a bonfire with social distancing but wondered if the group must be limited to 10 people.

Laurine raised a question about where the hard copy of the insurance file should be kept. It was suggested that the recording secretary keep a copy.

Michelle moved that the meeting be adjourned; Isis seconded the motion. The motion passed unanimously. The meeting was adjourned at 12:00, followed by the Serenity Prayer.