

**Minutes of the San Diego County CoDA Business Meeting  
November 20, 2021**

Deleted: September

**Present:** Sonya, Michelle, Sharleene, Gary, Nathan, Aaron, Joe, Monty, Nancy, Isis, Marlene, Csilla, Laurine

The meeting was called to order at 10:03 a.m. by Sonya, Alternative Community Rep. The CoDA Opening prayer was recited. Sonya asked if there was anyone new to the meeting and explained that the meeting has two parts consisting of officer/chair reports, and new business where motions and discussion items are addressed. She also said that any questions can be put in the Zoom chat portion. Introductions were made. The 11th service concept and tradition were read by Aaron and Sharleene.

**Officer/Chair Reports:**

**Diane, Community Rep:** Not present

**Sonya, Alternate Community Rep:** No report

**Recording Secretary: Open**

**Erin, Treasurer:** Erin reported that there is a balance of \$21,867.78 in the bank accounts. There is \$3676 in other assets for a total of \$24, 884.78. Erin presented the revision of the proposed 2022 budget at this time. It is included here:

2021 Budget	Actual Expenses Jan-Aug 2021	Proposed Budget 2022	
<b>INCOME</b>			
7th Tradition	1600.18	\$3,076	
Interest	0.36	0	
Literature	336	350	
SSS?			
Misc.	1936.36	1,000	
<b>Total</b>	<b>\$3,872.90</b>	<b>\$4,426</b>	
<b>EXPENSES</b>			
<b>Officers</b>			
Bank		0	
Officers- printing, copies, postage		50	? Questions
Treasurer (printed materials) (fixed?)		\$215	need this much?
Literature COGS	348.15		?
Parliamentarian		0	
Subscriptions		0	
Rent (Church) (\$15/mo)	120	180	Keep paying?
Other			
<b>Total Officers Expenses</b>	<b>\$468.15</b>	<b>\$545</b>	
<b>Chair Positions</b>			
Activities		0	(no need for flyers?)
Beach Party		50	
Holiday Dinner		550	
Other Event			
<b>Total Chair Position Expenses</b>	<b>0</b>	<b>\$600</b>	

<b>CoDA Outreach</b>		
Hospitals and Institutions (lit)	105	500
Literature- Printing (newcomers)		0
Newsletter		0
Outreach		200
Public Info. Mail (mailbox rental)	146	118
Public Info. Phones		0
Regional Rep/Alternate gas (reimbursement)		100
Workshops, panels, Seminars	?	nobody in position, but it's usually around \$1,000
<b>Total CoDA Outreach Expenses</b>	<b>\$251.00</b>	<b>\$918</b>
<b>Online Presence</b>		
Webmaster \$160/quarter		640
Domain		30
Webhosting		70
<b>Total for Online Presence Expenses</b>	<b>0</b>	<b>\$740</b>
Other uncategorized expenses	570.51	
Insurance	448	<b>\$448</b>
Unprojected Expenses		
<b>Total Expenses</b>	<b>\$1,737.66</b>	<b>\$3,251</b>
<b>Income Minus Expenses</b>	<b>\$2,135.24</b>	<b>\$1,175</b>

Marlene proposed extending Erin's time by 5 minutes. Gary seconded.

**Vote:** Unanimous. The vote passed.

There was extensive discussion & comment by all members on each line item as presented. Some items will be adjusted for the next draft.

Gary proposed extending Erin's time by 4 additional minutes. Csilla seconded.

**Vote:** Unanimous. The vote passed.

Discussion continued on the budget.

Gary proposed extending Erin's time by an additional 2 minutes. Isis seconded.

**Vote:** Unanimous. The vote passed.

Erin will present an amended draft at the December meeting.

**Marlene, Regional Representative:** No report. Marlene did remind the group that her position will become available at the January 2022 elections. The So Cal meetings are continuing online for present.

**Laurene, Alt. Reg. Rep:** No Report.

**Csilla & Isis, Newsletter & Meeting List:** Csilla thanked for her submission to the CoDA Moments section of the newsletter. Isis reviewed the new meeting list and reported that there is a new meeting in Hillcrest on Sundays. Laurine mentioned that the Escondido meeting has had a name change.

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**Michelle, Parliamentarian:** Michelle explained that the Community Meeting is conducted in accordance with the 12 Traditions, group conscience, and Roberts Rules of Order. Any member in CoDA is welcome to attend this meeting and has a voice. However, only Group Service Reps (GSRs) and most officers and chairpersons can vote. A quorum is reached when 30% of the total number of meetings has a representative at the meeting. Michelle also said that anyone having a motion or discussion item is encouraged to write it in the Zoom chat box.

**Workshops, Panels, and Seminars: Open**

**Sonya, Public Information Mail:** Sonya reported that all mail has been collected weekly and as there was a 7<sup>th</sup> Tradition check, a bundle will be forwarded to Erin this week.

**Gary, Public Information Phones:** Gary reported that there were 10 calls this month to the info line.

**Mike, Hospitals and Institutions:** Not present

**Sharleene, Literature:** Sharleene reported: \$248.00 in sales, \$110.00 in petty cash, \$171.70 in orders and \$1676.10 in inventory. Sharleene's term as Literature Chair will also be up in January and she asked the group whether or not to order ahead to be prepared for the next person who will take the position. She also provided in-depth information on the cost of goods and the increased on each type of book that we normally order.

**Outreach: Open**

**Tina, Activities:** Not present

**Joe, Webmaster:** Joe has not sent an e-blast for November. All emails have been updated. He hasn't sent a bill for services yet but will send to Erin. Isis asked if the new meeting in Hillcrest can be promoted in an upcoming blast. Michelle asked if the open positions could be highlighted. Erin suggested providing encouragement to send GSRs to our monthly meeting. Gary asked if the total cost for the website could be sent to Erin for the budget. Nancy commented that the zoom links on the web page are not easy to access and asked if they can be moved to the first page of the website. Joe thought that he could easily accomplish this.

Isis moved to extend Joe's time by 2 minutes. Gary seconded.

**Vote:** Unanimous. The motion passed.

Nancy suggested changing the title of the section to "Find a Meeting". Isis reminded the group that the meeting schedule should be the single source for meeting information as it is constantly being updated.

**Laurine, Insurance ad hoc committee:** Laurine reminded the group that the payment for the insurance premium is due mid-December. She will send the bill to Erin.

**Michelle, Email ad hoc:** Michelle will update the flyers and email to everyone for future e-blast. Gary suggested that the open positions be highlighted along with those that will be coming open in January.

**GSR Reports:**

No GSR reports.

**Break** was called at 11:00am

The meeting resumed at 11:10am. It was determined that we have 30 meetings. Roll call was taken and quorum was met by 9 voting members.

Michelle reiterated the procedure for submitting motions and discussion items.

**Approval of the minutes:**

**October minutes:** Michelle made a motion to approve the September minutes. Isis seconded.

**Vote:** 8 yes, 0 no, 2 abstain. The motion passed.

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Deleted: July minutes: Gary made a motion to approve the July minutes and Csilla seconded the motion. Vote: 6 yes, 0 no, 5 abstain. The motion passed.

**Old Business:**

No old business.

**New Business:**

1. Raising the prices of literature. Sharleene asked the group if we should raise the price of the literature we sell to cover the costs of increased base price and shipping. The prices have increased as follows: Green Book - \$5.00, Blue Book - \$3.00, Booklets - .50, Tokens - .50. Isis commented that we should reflect the current cost and sell goods on at our cost. Marlene reminded the group that she received a free book at the speakers meeting and that not all of our members can afford the cost of the books.

Gary moved to extend the discussion a further 5 minutes. Isis seconded.

**Vote:** Unanimous. The motion passed.

Joe suggested that we should bring this matter to the So Cal region to standardize pricing with CORE. Gary said that each meeting can give away literature, it is each meeting's decision to do that. He also said that we should order more to meet minimums and minimize the impact of the cost increase.

Csilla moved to extend the discussion a further 5 minutes. Gary seconded.

**Vote:** Unanimous. The motion passed.

Nancy reminded the group that with elections upcoming, the thought of storing lots of literature might hinder volunteers from taking on the position. She suggested waiting until after the election. Sharleene stated that she would order minimally and we will continue to absorb the difference at the moment. The group will revisit the issue in December and January.

2. Open Postions. Sonya reminded the group about the current open positions and asked everyone to please take it back to their meetings. Laurine wondered if GSRs could visit other meetings to recruit new GSRs. Nathan commented that many meetings have GSRs but they aren't active. Gary suggested cross-referencing the contact list and remind the groups that this body has a say in how 7<sup>th</sup> tradition donations are spent. Michelle had been active in GSR outreach earlier in the year and will revisit the flyers made earlier and send them.

Gary moved to extend the discussion a further 5 minutes. Sharleene seconded.

**Vote:** 7 yes. The motion passed.

Sharleene suggested we get the flyers to Joe for an e-blast. As there has been so much change, perhaps a quarterly outreach would be best. She also thanked everyone and reminded them that our region is much better organized than others. Aaron commented that it is hard to keep service positions filled. Maybe GSR's need to connect to something bigger

Michelle moved to extend the discussion a further 2 minutes. Isis seconded.

**Vote:** Unanimous. The motion passed.

Sonya volunteered to review the flyers. Gary commented that San Diego is wonderful and our organization is a testament to the health of our community.

Gary asked for a tutorial on the Google Drive. Sonya will put together a helpful document.

Michelle moved to adjourn the meeting at. Gary seconded.

Vote: yes unanimous. The motion passed.

The meeting was adjourned at 11:57am, followed by the Serenity Prayer.

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Deleted: Discussion: The 2021 budget was never approved. Should we enact a 2021 budget at this time?

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